



Woodland Prairie Elementary
School Site Council (SSC) Agenda/Minutes September

Meeting Date: 9/22/21	Meeting Location: Virtual Meeting via Zoom
Starting Time: 6:00 PM	Ending Time: 7:00 PM

Participants: Elected SSC Council Members. All staff, parents and members of the public were invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	None	Chair	
2. Roll Call (1 minute) Indicate those present	None	Secretary	Roster Present: <i>Kelly Schevenin,, Beth Anselmi, Alejandro Delgadillo, Michele Joyce, Stephanie Velgara, Jeff Goettsch, Geovanni Linares, Matthew Davis, Pamela Goettsch, Officer Matt Gray</i>
3. Additions/Changes to Agenda (1 min.)		Chair	<i>None</i>
4. Reading and Approval of Minutes (5 min.)		Secretary	<i>There were no minutes to approve.</i>
5. Reports of Officers/Committees (10 min.)		Chair	

AGENDA MUST BE POSTED 72 HOURS PRIOR TO THE MEETING DATE

6. Public Comment (5 min.)	*Not Applicable	Chair	<i>No public comment.</i>
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***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (0 min.)	*Not Applicable	Principal	<i>None.</i>
8. New Business (45 min.) <ul style="list-style-type: none"> ● Review, modify, and approve the safety plan ● Review SSC expectations and roles (Video) ● Elect officers (chair, secretary, LCAP rep(non staff)) ● Review and approve bylaws (if applicable) ● Develop and approve calendar ● Review SPSA 	<p style="text-align: center;">Elect officers</p> <p style="text-align: center;">Approve bylaws</p> <p style="text-align: center;">Approve calendar</p>	Chair/Principal	<p>Bylaws Calendar (Requirements) SPSA Facilities Master Plan 9/28 2:30-4:00</p> <p><i>Mrs. Goettsch shared the draft of the Safety Plan. The team approved the plan.</i></p> <p><i>Council watched the video until it froze. Mrs. Schevenin shared the video with members via email to watch at their convenience.</i></p> <p><i>Mr. Linares offered to take the role of Chairperson. Ms. Velgara offered to take the role of Secretary. Mr. Davis offered to be the LCAP Representative. The council agreed to these proposals.</i></p> <p><i>Mrs. Schevenin shared a copy of the Bylaws.</i></p> <p><i>Mrs. Schevenin reviewed the required topics for the year. The committee agreed to hold meetings on Wednesday evenings from 6:00-7:00.</i></p> <p><i>Mrs. Schevenin reviewed this presentation: SPSA Presentation. Council approved the proposed amendments to the budget due to reduction in funding.</i></p>

<ul style="list-style-type: none"> • Facilities Master Plan Process 	Select Rep		<i>Mrs. Schevenin shared the process for the development of the Facilities Master Plan and invited members to the listening session on 9/28.</i>
9. Adjournment (1 min.)		Chair	<i>The meeting was adjourned at 7:00 PM.</i>

Prepared By: Kelly Schevenin (signature) _____
 (type name)

Date: _____

*All meeting materials available after the meeting. Contact the school office at (530) 662-2898 for materials.